

## HUNGARY – CHECKLIST FOR VISA

| No. | List of required documents   | Yes | No |
|-----|--|-----|----|
| 1.  | <b>Passport</b> <ul style="list-style-type: none"> <li>• having at least 2 blank pages (without stamps)</li> <li>• valid for at least 3 months after the expiry date of the requested visa/ not older than 10 years</li> <li>• non-Jordanian applicants must also provide a legal residence permit valid for at least 1 month after the return date of the intended trip</li> </ul>  |     |    |
| 2.  | <b>Application form duly completed and signed</b> <ul style="list-style-type: none"> <li>• full address of the host/hotel must be written in the application</li> <li>• <b>minors:</b> <ul style="list-style-type: none"> <li>○ application form signed by both parents/legal representatives, copy of parent's ID/passport</li> <li>○ if minor travels with one parent: signed authorization letter of the other parent duly legalised, copy of parent's ID/passport</li> <li>○ if minor travels alone: both parents must provide a signed authorization duly legalised, copy of parent's ID/passport</li> </ul> </li> </ul>  |     |    |
| 3.  | <b>One recent passport-size photo not older than 6 months</b> <ul style="list-style-type: none"> <li>• Photographs must be clear, well-defined and taken against a plain white background without glasses</li> </ul>   |     |    |
| 4.  | <b>Travel insurance</b> <ul style="list-style-type: none"> <li>• covering all Schengen countries, for a minimum coverage of EUR 30.000</li> </ul>  |     |    |
| 5.  | <b>Round-trip flight ticket reservations</b> <ul style="list-style-type: none"> <li>• no confirmed booking requested</li> </ul>  |     |    |
| 6.  | <b>Hotel booking / proof of accommodation</b> <ul style="list-style-type: none"> <li>• in case of staying in inviting person's accommodation or a rented apartment, approval of landlord + passport/ID copy of landlord</li> </ul>   |     |    |
| 7.  | <b>Employment letter / proof of business ownership</b> (official English translation)  |     |    |
| 8.  | <b>Companies certificate of registration</b> (official English translation)  |     |    |
| 9.  | <b>For students: school /university letter of enrolment</b> (official English translation)   |     |    |
| 10. | <b>Family booklet</b> (if applicable, with official English translation)   |     |    |
| 11. | <b>Business Invitation</b> <ul style="list-style-type: none"> <li>• company, conference, cultural, sport events invitation letters, etc...</li> <li>• full address, postal code, phone number, email address of inviting entity</li> <li>• name of inviting person/ signature and date of invitation</li> <li>• expense and cost sponsor, if applicable</li> </ul> <b>Invitation from a family member/friend</b> <ul style="list-style-type: none"> <li>• preferably official invitation letter obtained from Directorate-General for Aliens Policing / <u>OR the following:</u></li> <li>• ID/passport of the inviting family member or friend</li> <li>• copy of lease contract AND approval letter from the landlord AND passport/ID copy of landlord</li> <li>• copy of residency in Hungary / copy of address card</li> <li>• copy of university ID/active student status/letter of acceptance/letter of award (<u>Only required from students studying in Hungary</u>)</li> </ul> <b>Inviting person is a holder of a Hungarian Passport</b> <ul style="list-style-type: none"> <li>• official invitation letter obtained from Directorate-General for Aliens Policing</li> <li>• ID/passport of the inviting family member or friend</li> <li>• proof of accommodation/copy of lease contract/approval letter from the landlord and passport/ID copy of landlord</li> </ul> <b>Medical Invitation</b> <ul style="list-style-type: none"> <li>• medical report from Jordan</li> <li>• medical invitation from Hungary/doctor/hospital</li> </ul> |     |    |
| 12. | <b>Proof of family/financial ties to home country</b>  |     |    |
| 13. | <b>Proof of finance for all costs relating to the trip</b> <ul style="list-style-type: none"> <li>• e.g. signed letter of guarantee</li> <li>• Signed ID/passport copy of person financially responsible for the trip</li> </ul>   |     |    |
| 14. | <b>Bank statement</b> <ul style="list-style-type: none"> <li>• original, from the last 6 months (in English)</li> </ul>  |     |    |
| 15. | <b>Copies of previous Schengen visas or any other visas (If applicable)</b>  |     |    |

**Please, note!**

All documents must preferably be presented in **ORIGINAL**, preferably in English. If applicable, the originals are handed back to applicant after check of conformity of original and copy.

Applications have to be submitted at least **14 working days** before the expected date of departure.

The Embassy of Hungary has the right at any time to ask for further supporting documents and/or call the applicant for an interview.

Signature: .....

Date: .....